



## Department of Procurement Services

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160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

March 8, 2021

RE: Addendum #1: **IFB#03192021 – SCS District Wide Bottled Water Distribution**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated March 5, 2021. The Bidder shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

### **Item #1**

**Correction to distribution quantities per grade level on a weekly delivery basis. Case count of 24 bottles each size per case. Revised Appendix J is attached.**

1. Elementary Schools (74 locations): 13 cases per school
2. K-8 (8 locations): 25 cases per school
3. Middle Schools (26 locations): 38 cases per school
4. High Schools (30 locations): 33 cases per school

### **Item #2**

**The title on the first page of the IFB has been corrected and is attached below. Please replace the first page with this page.**

Thank you,  
Procurement Services

March 5, 2021

SHELBY COUNTY BOARD OF EDUCATION

# PROCUREMENT SERVICES

160 South Hollywood Street, Room 126 †Memphis, Tennessee 38112 -4892† Phone (901) 416 -5376

## INVITATION FOR BID

*(NOT AN ORDER)*

Please submit Bids on the item(s) listed below. The right is reserved to reject any or all Bids. If substitutions are offered, give full particulars. The Bid must be submitted no later than **March 19, 2021 @ 11:00 AM CST.**

The Shelby County Board of Education reserves the right to accept or reject any or all Bids, or any part thereof, and to waive any minor informalities and/or technicalities that are deemed to be in the best interest of the Shelby County Board of Education. Successful Bidders shall be paid only when delivery is complete. *\*For the appropriate purchases, all material data safety data sheets (MSDA) must accompany all shipments covered under Tennessee Hazardous Chemical Right to Know Law- Tennessee Public Chapter #417- House Bill #731.*

### SCS DISTRICT WIDE BOTTLED WATER DISTRIBUTION

The Shelby County Board of Education (“SCBE”) is requesting bids for **Indoor Bleachers Preventative Maintenance Services.**

Bids **MUST** be received by Shelby County Schools (“SCS” or “District”) by the due date and time set forth above.

During the solicitation process bidders are not permitted to contact the Board and project Owner regarding the posted solicitation. Failure to adhere to this requirement may subject the respondent to immediate disqualification.

Questions or requests for clarification of technical issues and terms pertaining to this Bid must be submitted in writing via e-mail to **William Webb at [webbw@scsk12.org](mailto:webbw@scsk12.org) or Kim Carpenter at [carpenterk@scsk12.org](mailto:carpenterk@scsk12.org)**, by **March 10, 2021 @ 2:00 PM CST.**

**ISSUED BY: Kim Carpenter    BID # 03192021**

We propose to furnish the item(s) and/or services outlined in the Bid at prices quoted and guarantee safe delivery **F.O.B. delivered** and as specified. Bids are submitted with a declaration that no Shelby County Board of Education Member or employee has a financial or beneficial interest in this transaction.

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NAME OF FIRM

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PHONE #

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EMAIL ADDRESS

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AUTHORIZED REPRESENTATIVE NAME

CHECK HER IF YOU ARE A MINORITY VENDOR

“Shelby County Board of Education does not discriminate in its programs or employment on the basis of race, color, religion, national origin, handicap/disability, sex or age.”